



# OUR LADY OF MERCY

## SCHOOL FOR YOUNG WOMEN

August 2022

Dear Parents/Guardians,

On behalf of the cafeteria staff, we would like to welcome all new and returning students! This year, our returning staff includes Mr. Jimmaine Brown, cook; Ms. Christine Savatxath, cook; and me.

We use MySchoolBucks for our on-line prepayment system. This system provides several key features that you will find beneficial: scheduled recurring payments; automatic deposits when your child's account balance runs low; extended purchase history for the past 90 days; and low balance email notifications.

### **How to set up an account:**

- Download the app or visit the MySchoolBucks homepage and click on "Sign Up Free."
- Create a user profile with your email address, establish a password, and set up your security questions.
- Add a student to your account using school name and student ID number.
- Now you're ready to add funds to your student's account!

### **How to add funds:**

Click on the green "Make a Payment" button on your homepage. On the next page, you will be prompted to select a payment amount, or you can add your own amount in the other field. If you haven't done so yet, you will need to add a credit/debit card to your account. Click "Continue" to visit the review page and then click "Fund Now" to complete your purchase.

For more information, contact MySchoolBucks directly at [parentsupport@myschoolbucks.com](mailto:parentsupport@myschoolbucks.com) or call 855-832-5226. The online prepayment service will be available starting **August 15, 2022**. For parents/guardians who don't have an email address, payment (check/cash) can be sent to the Main Office with your daughter's full name, or she may pay-as-she-goes. For more information about MySchoolBucks, visit [www.myschoolbucks.com](http://www.myschoolbucks.com).

You will find the 2022-2023 September Menu on the Cafeteria page of the [Student-Parent Portal](#). We strive to provide the best products and the highest quality food for the nutritional needs of your child. The menu will be posted in the cafeteria throughout the year as well as on our [Portal](#).

We look forward to seeing the returning students as well as all the new faces! If you have any questions, feel free to contact me.

Sincerely,

### **Lawan Buffum**

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